



KINDERGARTEN - GRADE 12

ADMISSIONS & ENROLLMENT PACKET

2026-2027 School Year

Impacting the World for Christ - One Child at a Time

For prospective families: This packet explains the admission process and contains the forms required to apply. Submission of an application does not guarantee admission. Please complete every applicable item and return the packet to the school office.

A Ministry of New Life Christian Church

Pastors Willie T. Blackmon & Annie Blackmon, Founders and Spiritual Overseers

LaTasha Vaughn, M.Ed., Head of School

Welcome to New Life Christian Academy

A Christ-centered learning community serving students in Kindergarten through grade 12.

Dear Prospective Parent or Guardian,

Thank you for considering New Life Christian Academy for your child. We believe education is most complete when academic growth, Christian character, family partnership, and preparation for the future work together.

Our team looks forward to learning about your child and helping your family understand the programs, expectations, and enrollment process. Please complete this packet carefully and provide all requested records so that we can make an informed placement decision and prepare for a successful start.

Admission is based on available space, completed records, the student's educational needs, the family's willingness to support the mission and policies of the Academy, and the school's ability to serve the student appropriately.

In Christian service,

LaTasha Vaughn, M.Ed.

Head of School

Our Mission

New Life Christian Academy exists to provide Christ-centered education that develops students spiritually, academically, socially, and professionally while preparing them for purpose, leadership, service, and lifelong learning.

Our Vision

To develop spiritually grounded, academically prepared, skilled, compassionate, and courageous leaders who will impact their families, churches, communities, professions, and the world for Jesus Christ.

Nondiscrimination. The Academy does not discriminate on the basis of race, color, or national origin in its educational policies, admissions practices, financial-aid programs, athletics, or other school-administered programs. As a Christian ministry, the Academy reserves the right to make decisions consistent with its statement of faith, mission, and religious standards.

School location: The K-12 Academy operates at 441 Enzor Road in Troy, Alabama. Call (334) 566-0424 ext. 1001 with admissions questions.

Admission Process & Required Documents

Complete each step before the student begins attendance.

STEP ONE - APPLY

Submit the completed application through our Gradelink online portal:

https://secure.gradelink.com/672/enrollment?fbclid=IwAR0luei1L8zsO_57hQorwdCwc5_JdoKQMOp5S0Au3FEI-c0pD4YTkzkaDuI and the current nonrefundable registration fee.

We will also send you the link via email so it is easier to apply.

STEP TWO - PROVIDE RECORDS

Provide identity, health, academic, attendance, and discipline records, plus any plans or evaluations needed for placement.

STEP THREE - MEET & ASSESS

Complete a parent interview and, when appropriate, a student interview, entrance assessment, or placement review.

STEP FOUR - RECEIVE A DECISION

The Academy will provide an acceptance, conditional acceptance, wait-list notice, or denial.

STEP FIVE - COMPLETE ENROLLMENT

Sign the enrollment and financial agreements, arrange tuition funding, and submit all annual permissions before attendance begins.

Parent Submission Checklist

- ☐ Completed student application with Health Information submitted through Gradelink
- ☐ Copy of birth certificate or other proof of identity and age
- ☐ Current Alabama Certificate of Immunization or approved exemption documentation
- ☐ Most recent report card; official transcript for high school students
- ☐ Prior school records, withdrawal documentation, and standardized test results, if available
- ☐ Attendance and discipline records, when requested
- ☐ IEP, 504 Plan, evaluations, medical plans, behavior plans, or accommodation records, if applicable
- ☐ Custody, guardianship, or court documents, if applicable
- ☐ Completed technology, media, transportation, and permission forms
- ☐ Signed handbook acknowledgment and enrollment/financial responsibility agreement
- ☐ Registration fee: \$ _____ Date paid: _____

Important: Incomplete applications may delay review or prevent the Academy from reserving a seat.

Christian Mission & Family Partnership Agreement

Families do not have to belong to New Life Christian Church, but they must support the Academy's Christian identity and school expectations.

Statement of Faith Summary

- ☐ The Old and New Testaments are the inspired Word of God and the final authority for faith and conduct.
- ☐ There is one God eternally revealed as Father, Son, and Holy Spirit.
- ☐ Jesus Christ is fully God and fully man; He lived without sin, died for humanity's sins, rose bodily from the dead, ascended to heaven, and will return.
- ☐ Salvation is by God's grace through faith in Jesus Christ and cannot be earned by human effort.
- ☐ Followers of Jesus Christ are called to lives of faith, holiness, love, obedience, integrity, prayer, and witness.

Parent/Guardian Commitments

- ☐ Support the mission, Christian identity, policies, and educational program of New Life Christian Academy.
- ☐ Communicate honestly, respectfully, and directly with school personnel and keep all contact, custody, health, and emergency information current.
- ☐ Ensure regular attendance, punctuality, appropriate dress, completion of schoolwork, and respectful student conduct.
- ☐ Participate in conferences and cooperate with reasonable academic, attendance, safety, counseling, behavior, or support plans.
- ☐ Meet financial obligations according to the current tuition schedule and signed enrollment agreement.
- ☐ Discuss concerns through the proper school process and refrain from conduct that disrupts or undermines the school community.

By signing below, we acknowledge that New Life Christian Academy is a Christian ministry and that Bible instruction, prayer, chapel, and biblical integration are part of the student experience. We agree to respect and support the Academy's religious mission and standards while the student is enrolled.

Parent/Guardian 1 Signature

Date

Parent/Guardian 2 Signature (if applicable)

Date

Student Signature (grades 6-12)

Date

NEW LIFE CHRISTIAN ACADEMY

Annual School Activities, Field Trip & Transportation Permission Form

2026–2027 School Year

Student Name: _____

Grade: _____

Annual Permission

I give permission for my child to participate in **school-sponsored activities** during the **2026–2027 school year**, including educational field trips, athletic events, academic competitions, community service projects, chapel services, college and career visits, Workforce & Bible Institute activities, and other approved school events.

I understand that parents/guardians will be notified in advance of scheduled activities. Separate permission forms may be required for overnight trips, out-of-state travel, water-related activities, or other activities requiring additional consent.

Transportation Authorization

I authorize New Life Christian Academy to transport my child to and from approved school-sponsored activities using school buses, school vehicles, charter buses, approved employee or volunteer drivers, parent vehicles, or commercial transportation, as appropriate.

Emergency Medical Authorization

If my child becomes ill or injured during a school-sponsored activity and I cannot be reached, I authorize New Life Christian Academy to obtain emergency medical treatment for my child.

Parent Acknowledgment

I understand that my child is expected to follow all school rules and directions while participating in school-sponsored activities. I also understand that failure to follow school rules may result in disciplinary action and/or loss of participation privileges.

Permission

☐ **YES**, I give permission for my child to participate in school-sponsored activities during the **2026–2027 school year**.

☐ **NO**, I do not give permission for my child to participate.

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

NEW LIFE CHRISTIAN ACADEMY

Annual FERPA Notice & Parent Acknowledgment Form

School Year: 2026-2027

Notice of Rights Under the Family Educational Rights and Privacy Act (FERPA)

New Life Christian Academy is committed to protecting the privacy and accuracy of student education records. In accordance with FERPA, parents/guardians have the following rights:

- The right to **inspect and review** their child's education records
- The right to **request corrections** to records believed to be inaccurate or misleading
- The right to **consent to disclosures** of personally identifiable information, except to the extent FERPA authorizes disclosure without consent
- The right to **file a complaint** with the U.S. Department of Education concerning alleged failures to comply with FERPA

These rights transfer to the student when he or she turns 18 or enrolls in a postsecondary institution.

Disclosure of Information

New Life Christian Academy may disclose student records **without prior written consent** in certain situations permitted by law, including:

- To school officials with **legitimate educational interest**
- To other schools where a student is **transferring**
- In connection with **health and safety emergencies**
- As required by **law or court order**

Directory Information

The school may designate the following as "directory information," which may be released without prior consent:

- Student name
- Grade level
- Participation in school activities and sports
- Honors and awards
- Photographs and videos for school-related purposes

If you DO NOT want this information released, you must notify the school office in writing within **10 days** of receiving this notice.

Parent/Guardian Acknowledgment

I acknowledge that I have received and understand the FERPA rights notification from New Life Christian Academy.

Student Name: _____

Parent/Guardian Name: _____

Signature: _____

Date: _____

If you have any questions regarding this notice or your rights, please contact the school office at 334-566-0424.

NEW LIFE CHRISTIAN ACADEMY

Media Release & Publicity Authorization

2026–2027 School Year

New Life Christian Academy celebrates the accomplishments, activities, and educational experiences of our students throughout the school year. With your permission, your child's photograph, video, voice, artwork, or other likeness may be used to recognize student achievements and promote the school's educational programs and ministry.

These materials may appear in, but are not limited to:

- School website
- Official school Facebook, Instagram, and other social media platforms
- School newsletters
- Printed publications and brochures
- Promotional and marketing materials
- Yearbook
- Local newspapers and news media
- Classroom and hallway displays
- School presentations, programs, and special events

Student names may occasionally be included in connection with awards, academic achievements, athletic accomplishments, performances, or participation in school-sponsored activities. No personal information, including a student's home address, telephone number, email address, or other confidential information, will ever be published without additional written consent.

This authorization is voluntary and shall remain in effect for the **2026–2027 school year** unless revoked in writing. Any revocation will apply only to future publications and cannot remove photographs, videos, or other media that have already been published, printed, distributed, or posted.

Media Release Authorization

Please check **ONE**:

- ☐ **YES** – I grant permission for New Life Christian Academy to photograph, video record, and use my child's image, likeness, voice, artwork, and/or name for educational, promotional, marketing, and publicity purposes as described above.
- ☐ **NO** – I do **not** grant permission for New Life Christian Academy to use my child's image, likeness, voice, artwork, or name for promotional or publicity purposes.

Important Notice

Parents or guardians who select "**NO**" understand that New Life Christian Academy will make every reasonable effort to honor this request. However, the school cannot guarantee that a student will not appear incidentally in group photographs, videos, livestreams, or media captured during public school events, chapel services, athletic competitions, performances, graduation ceremonies, field trips, or other school-sponsored activities where individual students are not the primary focus.

Parent/Guardian Certification

I certify that I have read and understand this Media Release & Publicity Authorization. I understand there is no financial compensation for the use of my child's image or likeness. I further understand that all photographs, videos, recordings, and related media created by or on behalf of New Life Christian Academy remain the property of New Life Christian Academy and may be used in accordance with this authorization.

Student Name: _____

Parent/Guardian Name (Printed): _____

Parent/Guardian Signature: _____

Date: _____

NEW LIFE CHRISTIAN ACADEMY

Technology, Internet & Artificial Intelligence (AI) Acceptable Use Agreement

2026–2027 School Year

New Life Christian Academy provides students with access to technology and internet resources to support learning and academic success. The use of school technology is a **privilege, not a right**, and all students are expected to use technology in a safe, responsible, ethical, and Christ-like manner.

Student Expectations

I understand that I will:

- Use technology for educational purposes only.
- Follow teacher and staff directions.
- Treat school equipment with care.
- Use respectful and appropriate language online.
- Protect passwords and personal information.
- Report inappropriate content or cyberbullying to a teacher or administrator.

Students Will Not:

- Access inappropriate websites or content.
- Attempt to bypass internet filters or school security.
- Download unauthorized software or applications.
- Use technology to cheat, plagiarize, or submit AI-generated work as their own.
- Use technology to bully, harass, threaten, or harm others.
- Record or photograph students or staff without permission.

Artificial Intelligence (AI)

Students may use AI tools **only when authorized by the teacher**. AI may be used to support learning but may **not** be used to complete assignments dishonestly or replace original student work.

Parent & Student Acknowledgment

I understand that there is **no expectation of privacy** while using school-owned devices, school internet, or school technology resources. New Life Christian Academy reserves the right to monitor technology use to ensure student safety and compliance with school policies.

I understand that violations of this agreement or the Technology Policy outlined in the Parent & Student Handbook may result in loss of technology privileges, disciplinary action, financial responsibility for damages, and other consequences deemed appropriate by the school.

Signatures

Student Name _____ Garde _____

Student Signature (Grades 3–12): _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Parent & Student Handbook Acknowledgment and Financial Responsibility Agreement

Handbook Acknowledgment

I acknowledge that I have received access to the New Life Christian Academy Parent & Student Handbook for the 2026–2027 school year. I understand it is my responsibility to read, understand, and comply with all policies, procedures, expectations, and financial obligations contained in the handbook. The handbook is incorporated by reference into my child's enrollment and participation at New Life Christian Academy.

Financial Responsibility

- Tuition and fee obligations
- Payment deadlines and payment plans
- Late fees and returned-payment fees
- Financial probation and delinquent accounts
- Student Withdrawal & Tuition Refund Policy
- CHOOSE Act (ESA) procedures (if applicable)
- Responsibility for damaged/lost school property
- Student records policy Withdrawal Acknowledgment

I understand that New Life Christian Academy commits staffing, classroom space, curriculum, instructional materials, technology, and educational resources based upon my child's enrollment. If I voluntarily withdraw my child after enrollment has been accepted, I remain financially responsible for all earned tuition, non-refundable fees, and costs incurred by the school as outlined in the Student Withdrawal & Tuition Refund Policy, regardless of whether tuition is paid privately or through the Alabama CHOOSE Act (ESA) or another scholarship program. Parent Certification I certify that I have read the Parent & Student Handbook and agree to comply with its policies. I understand that failure to comply may affect my child's enrollment and participation.

Student Name _____ Grade _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

Second Parent/Guardian (optional) _____

Signature _____ Date _____

Final Submission & Office Review

Place this page at the front of the completed student file.

Parent Final Check

- ☐ Every applicable question is answered.
- ☐ All required signatures and dates are complete.
- ☐ Birth certificate/identity documentation is attached.
- ☐ Immunization or exemption documentation is attached.
- ☐ Report card/transcript and prior school records are attached or requested.
- ☐ Student support, custody, and medical documents are attached, if applicable.
- ☐ Registration fee or approved funding documentation is included.
- ☐ Parent has kept a copy of all signed financial terms and school policies.

Parent/Guardian Certification

Date

Admissions Office Review

- Application complete: ☐ Complete ☐ Missing ☐ N/A
- Identity/age verified: ☐ Complete ☐ Missing ☐ N/A
- Health records complete: ☐ Complete ☐ Missing ☐ N/A
- Academic records reviewed: ☐ Complete ☐ Missing ☐ N/A
- Discipline/attendance records reviewed: ☐ Complete ☐ Missing ☐ N/A
- Support documents reviewed: ☐ Complete ☐ Missing ☐ N/A
- Custody/release documents reviewed: ☐ Complete ☐ Missing ☐ N/A
- Parent interview completed: ☐ Complete ☐ Missing ☐ N/A
- Student interview/assessment completed or waived: ☐ Complete ☐ Missing ☐ N/A
- Tuition funding/payment plan approved: ☐ Complete ☐ Missing ☐ N/A
- All annual agreements signed: ☐ Complete ☐ Missing ☐ N/A

Admission Decision

- ☐ Accepted ☐ Conditionally accepted ☐ Wait-listed ☐ Denied ☐ More information required

Admissions Reviewer

Date